



## Men's Locker Room Attendant Position Description

**Position Title:** Men's Locker Room Attendant

**Reports to:** Athletic Director and Assistant Athletic Director

**Position Summary:** Responsible for the housekeeping and maintenance of the athletic areas.

### **Essential Functions:**

- At the beginning and the end of the day turn on/off lights, television, sauna, Jacuzzi, steam room
- Wash and scrub showers, sinks, toilets and walls
- Thoroughly clean steam room, sauna, and Jacuzzi
- Daily laundry service, wash, dry, and replace clothes in members' lockers
- Bring used towels and robes to laundry area, replenish area with clean ones
- Empty all garbage bins
- Vacuum or mop all floors
- Dust outside of lockers, wipe inside of guest lockers
- Thoroughly clean all counter tops, window sills and makeup areas
- Clean all mirrors and glass (i.e. tables, doors, etc.)
- Use barbicide to clean all brushes and combs
- Keep toiletry and accessory containers clean
- Polish all chrome areas including chrome sink in seating area
- Monitor water cooler bottle levers and cup supplies
- Put out coffee, snacks and fruit
- Keep honor bar area well stocked and clean
- Change sheets in nap room, dust furniture, clean lamp shade and base
- Turn in inventory sheets for toiletries and supplies

### **Qualifications and Skills:**

**Education:** Any combination of education and experience equivalent to graduation from high school or any other combination of education, training or experience that provides the required knowledge skills and abilities.

**Experience:** Previous customer service experience is preferred.

**Additional Skills:** Ability to perform medium to hard manual labor, must be mobile and able to perform kneeling and reaching motions for thorough cleaning and be able to lift up to 50 lbs.